

WORK RELATED REFERENCES (list most recent employers first):

Name and Position	Address	Telephone #

May we contact the references listed above? Yes No If No, indicate those NOT to be contacted by bracketing their names

Are you an U.S. citizen or an alien lawfully authorized to work in the United States? Yes No

Are you an U.S. veteran? Yes No

Have you, at any time, been convicted of a felony? Yes No

If "YES", please describe: _____

When is the earliest date you can begin work? _____

Do you have access to transportation if your job should require travel between buildings during the school day? Yes No

Is there any reason that you would be unable to perform the job function as required? Yes No

SKILLS AND INTERESTS (complete all applicable sections):

Custodial/Maintenance Applicants Only

- general cleaning window cleaning grounds keeping refrigeration auto body
- carpentry plumbing electrical metal work painting
- plastering masonry machinist roof repairs other

Food Service Applicants Only

Have you had any experience and/or training in institutional food preparation? Yes No

If "YES", please describe: _____

Secretarial/Clerical Applicants Only

Typing w.p.m. _____

Bookkeeping experience: _____

Word Processing experience: _____

Types of office machinery you have operated successfully: _____

Instructional/Non-Instructional Assistant Applicants Only

Have you had any experience and/or training in supervising or working with children? Yes No

If "YES", please describe: _____

ADDITIONAL INFORMATION:

If a conditional offer of employment is granted, you will be required to submit the following:

- Act 34 Clearance (PA State Police Criminal Background Check)
- Act 114 Clearance (Fingerprinting)
- Act 126 Clearance (Child Abuse Recognition/Report Training)
- Act 151 Clearance (PA Child Abuse)
- Act 168 Clearance (PA Sexual Misconduct/Abuse Disclosure)
- CPR/First Aid Certification (Instructional Assistants only)
- Physical (including the results of a TB Test that has been completed within 3 months of conditional offer of employment)
- U.S. Immigration and Naturalization Service I-9 Form (produce proof of citizenship or identity and work authorization)

My signature below certifies that to the best of my knowledge, all information provided herein is complete and true. I understand that any misrepresentation of information shall be sufficient cause for rejecting my candidacy, withdrawing any job offer, or terminating my employment.

I further authorize Salisbury Township School District to investigate my background to verify the information provided, and release from all claims, causes of action, and liability all person and/or corporations supplying or receiving information concerning my background.

Signature

Date

Return application to: SALISBURY TOWNSHIP SCHOOL DISTRICT
Human Resources Department
1140 Salisbury Road
Allentown, Pennsylvania 18103

Note: If you need assistance to complete this application, please contact
Human Resources at 610-797-2062 extension 1308

This application will be retained for a period of one year from date of application

Salisbury Township School District is an equal rights and opportunity agency and does not discriminate on the basis of race, color, age, religious creed, gender, sexual orientation, gender identity, gender expression, ancestry, pregnancy, marital status, handicap or disability, AIDS or HIV status, union membership or national origin/ethnicity in its activities, educational programs, or employment practices as required by Title VI, VII, IX, and Section 504. For information regarding civil rights, grievance procedures, and/or information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Coordinator of Human Resources (Title VI, Title IX Coordinator, and Section 504 Coordinator) at 1140 Salisbury Road, Allentown, PA 18103 610-707-2062